

NATIONAL CONSTRUCTION SAFETY OFFICER

Experience Letter Criteria

Definition of construction field experience: a construction worker, supervisor, HSE coordinator, or (labourer or skilled construction tradesperson) an individual who is directly and actively working in the construction field on a full time basis.

Examples of different ways that you can submit your experience verification:

- ❑ A copy of your journeyman construction tradesperson(s) certification and upgrade where applicable, or
- ❑ Letter(s) from your current or past employer(s) signed by management, or
 - Must include:
 - Start date and end date of employment. (Length of combined construction related and/or HSE employment must be a total of 3 years or more)
 - Your Job title/position
 - Your Job description
 - Percentage of time, based on a weekly average in the construction field
 - Signed by management (current employer cannot sign off on work that was not done under their employment)
- ❑ Letter from your construction trade union verifying length of membership term and qualifications in your trade, or
- ❑ Your personal resume outlining the above criteria and **MUST** be signed by a Commissioner for Oaths or Notary Public
 - Must include:
 - Start date and end date of employment. (Length of combined construction related and/or HSE employment must be a total of 3 years or more)
 - Your Job title/position
 - Your Job description
 - Percentage of time, based on a weekly average in the construction field